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WELCOME TO THE ELLIOTT MASTOLOGY CENTER

Thank you for choosing us as your health care provider. We are committed to providing you with the best possible care and to your treatment being successful. Your clear understanding of our financial policy is important to our professional relationship. Please understand that payment of your bill is considered part of your treatment.

Please read carefully and sign at the bottom of the page indicating you understand and accept our policies and procedures.

APPOINTMENTS

- Please arrive 20-30 minutes early for your appointment in order to update paperwork and have any test/labs performed prior to seeing the doctor
- If you are 30 minutes or more late checking in for your appointment, we reserve the right to reschedule your appointment
- Be sure to arrive with all films, a current copy of your insurance card and your current driver's license
- Please give us 24 hour notice for all cancellations. We will charge for habitual no shows

INSURANCE/PAYMENT FOR SERVICE

- Co-pays, deductibles, coinsurances, and payment for non-covered services are collected prior to your appointment
- Thermograms are not billable to your insurance company; payment of \$85.00 is required prior to service, **NO EXCEPTIONS**

NSF/NON-PAYMENT

- There is an NSF fee of \$25.00 on all returned checks
- All accounts with no payment for 3 consecutive statement cycles are automatically turned over to an outside collection agency. Collection balances must be paid in full prior to scheduling future appointments

FORMS, ITEMIZED STATEMENTS, PHYSICIAN STATEMENTS

FMLA \$25.00

SHORT TERM DISABILITY \$25.00

LONG TERM DISABILITY \$25.00

DMV FORMS \$10.00

ITEMIZED STATEMENTS \$5.00

PATIENT ASSISTANCE FORMS \$10.00 (FIRST 5 Rx's)
\$5.00 EACH ADD'L

PHYSICIAN STATEMENTS FOR CANCER POLICIES \$10.00

MEDICAL RECORDS: CHARGED ACCORDING TO STATE LAW

DRIVING DIRECTIONS OFF OF I-12

- Exit 2B Airline Hwy. North
- 5th Red Light take a left on Connell's Village (if you cross Florida Blvd. (Hwy 190) you've gone too far)
- Go to stop sign (you will see Williams Eye Clinic in front of you) and take a right onto Connell's Park
- Go around the curve and the 1st street on the left will be Shadow's Lane
- 3rd driveway on left (you'll see our sign) we are in Suite C